

Present: Deborah Laforet (Chair), Jean Bethune, Margaret Blewett, Robert Lawson, Christina Paradela, Sybil Wilson, Kate Young, Cheryl-Ann Stadelbauer-Sampa (Executive Minister), Sue Duliban (Executive Assistant), Kevin Steeper (Minister, Pastoral Support), Pretima Kukadia-Kinting (Administrative Assistant, Communications & Records)

Regrets: Rhonda Johns, Ted Smith

Opening Worship, Check-in, Acknowledgement of Territory

Meeting called to order by Deborah Laforet, Chair

Worship, Check-in, Acknowledgement of Territory: Deborah lead worship with a quote on transfiguration from *"Imaging the Word"*, followed by check-in and Halton's Acknowledgement of Territory.

Update with Kevin Steeper – Minister, Pastoral Support

Kevin Steeper, Minister Pastoral Support, introduced himself and described his role in the context of pastoral support for ministry personnel. He said he is presently connecting with existing ministry peer support groups and looking to develop new support groups. He asked that he be provided information on any existing groups, including contact information.

Minutes of January 23, 2019

MOVED: Cheryl-Ann Stadelbauer-Sampa, **SECONDED:** Margaret Blewett

Adoption of the agenda as circulated and adoption of the minutes of the January 23, 2019 meeting of Horseshoe Falls Regional Council. **CARRIED**

Business Arising from Minutes

Ker-Tapleystown

1. **MOVED:** Christina Paradela, **SECONDED:** Kate Young
To confirm the appointment of Margaret Bain to work with the Ker-Tapleystown Pastoral Charge Official Board as directed by the motions of the Executive of Hamilton Presbytery, December 18, 2018. **CARRIED**
2. **MOVED:** Jean Bethune, **SECONDED:** Kate Young
To confirm Rick Hawley as the regional council representative to the Acting Ministry and Personnel Committee to be formed in accord with the plan discussed by Horseshoe Falls Regional Council on January 23rd and in fulfillment of the motion of the Executive of Hamilton Presbytery, December 18, 2018. **CARRIED**

St. John's Stephenville: For Information

Richard Gorman, Chair, of the Governing Body received the letter from Cheryl-Ann indicating no action is being taken at this time on the motion from Niagara Presbytery. He requested a follow-up meeting with Cheryl-Ann and also suggested Brian Bowers would be willing to meet with her to review the Embrace Foundation materials.

Governance: Youth & Young Adults at Regional Meeting

Discussion regarding youth and young adult representation at the Regional Meeting. Kathy Douglas, Minister, Faith Formation, has suggested that youth delegates be voted on by youth attending the youth gathering prior to the regional meeting and others by application. The application process to be developed by a team resourced by Kathy.

MOVED: Robert Lawson, **SECONDED:** Margaret Blewett

That for 2019, on an experimental basis, 20 youth be voting members at the Regional Meeting in May, 2019; and of those 20, reserving 4 spaces for youth from Indigenous communities of faith, 9 selected by the youth of the Regional Council at the April event at Pearce Williams, and the remaining 7 will come from youth applicants. **CARRIED**

MOVED: Robert Lawson, **SECONDED:** That up to 20 young adults (19-30 years) be given voting privileges at the Regional Meeting in May through a nominations process organized and facilitated by the Minister, Faith Formation. **CARRIED**

Funding

Additional Mission and Service (form).

The form developed by Sybil Wilson for M&S supplementary grant applications was reviewed and the form accepted with minor changes. (Appendix 1)

Hamilton Retirees request

MOVED: Margaret Blewett, **SECONDED:** Robert Lawson
That Horseshoe Falls Regional Council support the Horseshoe Falls Retirees Association with a grant of \$1,000.00 in 2019 towards the cost of their annual meeting. **CARRIED**

Individual Learning Grant Request

Reviewed a request for Individual Learning Grants in the amount of \$80.00 each for 10 youth who attended an event in February 1-3, for a total of \$800.00. This payment was approved.

There was discussion regarding possible further requests for Individual Learning Grants. It was agreed that any future Individual Learning Grant requests be accommodated up to 1/3 of the total cost to a maximum of \$400.00 per person. This policy will be in effect to June, 2019 and will then go to the Mission and Discipleship Commission for review.

Business Carried Forward

Update from gathering in January re Indigenous Ministries:

Deborah and C-A spoke about gathering. Deborah said it was an honour to be welcomed into that circle; and the vision that came out is the hope the relationship will continue and be enhanced. Talked a bit about covenant and the need to be heard – to listen to all voices and make space for all voices. C-A found that communities of faith who chose to remain with traditional conference are largely choosing to continue with that connection. For congregations that moved into the All Native Circle Conference and are in the process of discerning, it is a stressful time.

Website Design (Pretima)

The regional council selected the gold template. Robert volunteered to work with Pretima on determining the basic items to be included on the website.

Worship United Project

There was brief discussion regarding this project and it was felt that participation in the project should be the consideration of the Mission and Discipleship Commission.

MOVED: Margaret Blewett, **SECONDED:** Jean Bethune
That the Worship United Project be referred to the Mission and Discipleship Commission when it comes into place. **CARRIED** (One opposed)

Ministry Sharing Agreement

MOVED: Kate Young, **SECONDED:** Margaret Blewett
Adoption of the Ministry Sharing Agreement. **CARRIED**

Correspondence

- 1) Confidentiality agreement (Please bring a void cheque or scan & send to Ruthanna) (some to be printed out for those attending the March 2nd gathering).
- 2) Grant from Glenco Trust: For information, Horseshoe Falls Regional Council received a generous grant from Glenco Trust.

- 3) Request to authorize Old Windham slate
MOVED: Kate Young, **SECONDED:** Christina Paradela
That Horseshoe Falls Regional Council authorizes that the position of secretary for the governing body of Old Windham United Church can be held by an adherent. **CARRIED**
- 4) UCC Refugee Program – recognition of Refugee Group advisory member
MOVED: Robert Lawson, **SECONDED:** Christina Paradela
That Horseshoe Falls Regional Council recognizes and appoints Wesley Urban Ministries' Lisa Magliocco as their Refugee Advisory Group member. Horseshoe Falls Regional Council also appoints Lisa Magliocco to the Horseshoe Falls Regional Council Mission and Discipleship Commission. **CARRIED**

Congregational Life Cycle and Property

- 1) Fairview U.C.
MOVED: Jean Bethune, **SECONDED:** Christina Paradela
That Horseshoe Falls Regional Council endorse the application of Fairview United Church, Brantford, for a capital assistance loan in the amount of \$44,351.00, noting that the congregation has agreed to hold an amount equal to the outstanding amount of the loan for the roof as restricted within its reserves pending repayment. **CARRIED**
- MOVED:** Robert Lawson, **SECONDED:** Kate Young
That Horseshoe Falls Regional Council endorse the request from Fairview United Church, Brantford, for a capital assistance loan in the amount of \$24,500.00 to assist with their Accessibility project, noting that has agreed to hold an amount equal to the outstanding amount of the loan for the project as restricted within its reserves pending repayment. **CARRIED**
- 2) Norval United Church – request for mortgage
Cheryl-Ann noted that the original authorization for the building project came from Southwest Presbytery, Toronto.
MOVED: Margaret Blewett, **SECONDED:** Christina Paradela
That Horseshoe Falls Regional Council give its consent:
- (1) to a mortgage of certain Real Property, the legal description of which is 14015 Danby Road, Georgetown, pursuant to an agreement between the Trustees of Norval United Church, a congregation of The United Church of Canada, as mortgagor, and CIBC, as mortgagee, and subject to regional council approval, the terms of which are as follows:
- a non-revolving demand instalment loan in the amount of \$1.85 million;
 - interest at prime plus 1.50% per annum;
 - repayable: interest is payable monthly in arrears. Interest only payments are available for a 12 month period only. Upon completion of the interest-only period there will be 240 regular monthly payments plus accrued interest payable monthly;
 - prepayment in instalments of principal plus interest. If the mortgagor is not in default, all or part of the term facility can be repaid without notice or penalty.
- (2) The Real Property referred to in the above resolution is within the bounds of Horseshoe Falls Regional Council. **CARRIED**
- 3) First Authorization of name for amalgamated congregation of Christ Church & First United
MOVED: Kate Young, **SECONDED:** Christina Paradela
That Horseshoe Falls Regional Council accept immediately authorize the name of Christ First as the new name for the amalgamated congregations of Christ Church and First United. **CARRIED**
- 4) Louth United Church & Bethel Church
Cheryl-Ann provided background on both these situations.

Louth United Church no longer in yearbook. Last records for archives are in the late 1990s, which makes it concerning that something that happened in 2006 cannot be track. It makes it difficult to find out what happened with this property, which includes a cemetery. The church was surrounded by a cemetery and a volunteer group has been tending the cemetery. It is not clear that they are incorporated and not clear who holds the land. Now the building is in disrepair and they would like to know if we would like to help fix it.

Margaret Blewett will look through Niagara Presbytery for information and will followup on getting the records of presbytery minutes forwarded on a USB stick to the Regional Bethel Church.

Will need follow-up. The lawyer for the last trustee wants to know if he can sell the property. These things are always a little bit complicated because usually involve some sort of prior transaction that didn't dispose of the property in a way that ensured who had clear title.

Cheryl-Ann flagged both situations as ones that don't have urgency but will require action from us. Cheryl-Ann will investigate details and background further.

- 5) Constitution, St. Paul's, Milton
The model presented makes for a smaller governing body and many of the traditional committees now work as a team and their ideas are fed through that team.

Cheryl-Ann did not see any Manual violation, but it was not entirely clear to her how committees will be selected.

MOVED: Christina Paradala, **SECONDED:** Jean Bethune

That Horseshoe Falls Regional Council authorize the Constitution of St. Paul's, Milton and that the Regional Council lift up to St. Paul's that it is not clear how committees are selected and how membership will be confirmed. Also because St. Paul's is working with facilitation teams, the Regional Council would like to invite St. Paul's to meet with the Covenant Commission a year from now and talk about how that process has worked, so that we can learn from their model for other people.

CARRIED

Pastoral Relations

Short-term supply appointment policy

MOVED: Kate Young, **SECONDED:** Robert Lawson

That the following short term supply policy be established:

Short-term appointments are not to exceed six months for supply purposes during the period a community of faith is preparing profiles for ChurchHub or searching.

All such appointments to:

- 1) contain a provision reducing the notice period for termination to 30 days; and
- 2) be renewed no more than two times and only after consultation with the Human Resources Commission of the Regional Council, and
- 3) include a position description for the supply period.

CARRIED

Requests for a change in pastoral relations

- 1) Paul James from St. David's U.C., Queenston for the purpose of retirement effective June 30, 2019

MOVED: Sybil Wilson, **SECONDED:** Christina Paradela

That Horseshoe Falls Regional Council approve the request for change in pastoral relations from Rev. Paul James (OM), St. David's United Church, Queenston, effective June 30, 2019, for the purpose of retirement.

CARRIED

- 2) Advisement from the Rev. Elliston Bridger, Westminster, St. Catherine that he plans to retire in 2019. Deferred approval of request until date of retirement provided.

Appointment of liaisons

MOVED: Jean Bethune, **SECONDED:** Sybil Wilson

The following regional liaison appointments be approved by Horseshoe Falls Regional Council:

- a. That Jane Capstick be appointed regional liaison for Bethany and Fenwick United Churches, regarding the possibility of a provisional call.
- b. That Garry van Bruchem be appointed regional liaison for Silver Spire United, St. Catherine's to become an SME site and do their search for a position vacancy declared by Niagara Presbytery for a student.
- c. That Jeff Werner be appointed regional liaison to work with Trinity, Oakville upon approval by HF regional council for them to search. (Jeff can help with any concerns remaining about their position description).
- d. That Ray Marshall (with Gordon Crossfield assisting) be appointed regional liaison to work with First Grantham, St. Catherine's when their profiles have been received and approved by HF regional council.
- e. That Paul Miller be appointed regional liaison to work with St John's, Stevensville when their profiles have been received and approved by HF regional council.
- f. That Elizabeth Agnew be appointed regional liaison to work with Fonthill United Church when their profiles have been received and approved by HF regional council.
- g. That Debbie McMillan be appointed regional liaison to work with South Cayuga upon approval of HF regional council for them to search. (Debbie can help them with any concerns that may remain about position description). **CARRIED**

Approving calls/appointments

- a. **MOVED:** Christina Paradela, **SECONDED:** Sybil Wilson That Horseshoe Falls Regional Council approve the appointment of Rev. Jeff Davison to Trinity United Church, Acton effective January 6, 2019 – March 31, 2019 according to the terms of the PR450 submitted. **CARRIED**
- b. **MOVED:** Kate Young, **SECONDED:** Margaret Blewett
That Horseshoe Falls Regional Council approve the call of Rev. James Grunden to Trinity United Church, Acton effective May 26, 2019 as set out in the signed record of call. **CARRIED**
- c. **MOVED:** Christina Paradela, **SECONDED:** Jean Bethune
That Horseshoe Falls Regional Council approve the appointment of Rev. Terence Dempsey to Sydenham Heritage United Church effective February 1, 2019 – June 30, 2019 as set out in the signed record of appointment with the additions of a minimum \$50.00/month for telephone and \$40.00/month for continuing education. If higher amounts have been negotiated, Sydenham Heritage to advise the regional council. **CARRIED**

Appointment of pastoral charge supervisors

- 1) Marcie Gibson – Grand River Pastoral Charge

MOVED: Christina Paradela, **SECONDED:** Jean Bethune

That Marcie Gibson be appointed pastoral charge supervisor for Grand River Pastoral Charge from April 1, 2019 up to September 1, 2019 for the duration of the minister's medical leave.

CARRIED

- 2) Randy MacKenzie – St. Andrew's, Brantford

Motion: That Randy MacKenzie be appointed pastoral charge supervisor for St. Andrew's United Church, Brantford for the duration of the lead minister's medical leave.

This motion was deferred as Rev. MacKenzie is currently in Florida dealing with serious health issues. Cheryl-Ann will send him a note.

MOVED: Christina Paradela, **SECONDED** Margaret Blewett

That Robert Lawson be appointed temporary, volunteer pastoral charge supervisor for St. Andrew's, Brantford, until an alternate can be found. **CARRIED** (One abstention)

Requests to approve a vacancy

1) Trinity U.C., Oakville

A Living Faith Story and request to approve a vacancy at Trinity United, Oakville has been received.

MOVED: Sybil Wilson, **SECONDED:** Jean Bethune

That Horseshoe Falls Regional Council affirm the Trinity United Church Living Faith Story. **CARRIED**

MOVED: Sybil Wilson, **SECONDED:** Robert Lawson

That Horseshoe Falls Regional Council approve a part-time vacancy for a member of ordered ministry up to 25 hours/week at Trinity, Oakville effective immediately. **CARRIED**

2) South Cayuga Pastoral Charge

There was discussion about the format of material that can be submitted to ChurchHub. The question was raised: if it comes to the Council as JNAC, does it have to be reaffirmed if it has been reformatted as a Living Faith Story for ChurchHub. (C-A to follow-up).

A Living Faith Story and request to approve a vacancy at South Cayuga Pastoral Charge has been received.

MOVED: Christina Paradela, **SECONDED:** Jean Bethune

That Horseshoe Falls Regional Council affirm the South Cayuga Pastoral Charge Living Faith Story. **CARRIED**

MOVED: Margaret Blewett, **SECONDED:** Sybil Wilson

That Horseshoe Falls Regional Council approve a vacancy for a fulltime ministry personnel at South Cayuga Pastoral Charge effective immediately. **CARRIED**

3) St Andrews, Hamilton

A Living Faith Story and request to approve a vacancy at St. Andrews', Hamilton has been received.

MOVED: Kate Young, **SECONDED:** Sybil Wilson

That Horseshoe Falls Regional Council affirm the St. Andrew's, Hamilton Living Faith Story. **CARRIED**

MOVED: Margaret Blewett, **SECONDED:** Sybil Wilson

That Horseshoe Falls Regional Council approve a vacancy for a fulltime member of order of ministry at St. Andrew's, Hamilton effective July 1, 2019. **CARRIED**

There was a brief discussion regarding paperwork required for appointments under three months.

MOVED: Kate Young, **SECONDED:** Jean Bethune

That the policy of Horseshoe Falls Regional Council shall be that paperwork is required for an appointment of any duration. **CARRIED**

Covenanting Services (Share dates in newsletter)

1) Irene Ty (starts April 8). Kate Young will be the regional council representative at Irene Ty's covenanting.

Note: St. Stephen's/Tansley has a meeting coming up on March 19th – Lynne Allin or Cheryl-Ann will attend.

March 2nd Gathering

Final details were reviewed including

- Update re agenda and afternoon sessions
- Commission leading Governance Session (governance handbooks to be made available)
- Honoraria UCW (catering): \$15/person
 - Church: \$1,000
 - Custodian: \$250
 - Administrator: \$150
 - Sound/Tech: \$250
- Courtesies – Kate

Expression of interest forms will also be made available.

Affirming Ministries (deferred to March meeting)

- Hamilton Conference Affirm Policy
- Toronto Conference Affirming Action Plan

Property Policy (deferred to March meeting)

Review the template with the resource booklet for policy consideration

Sympathy cards

Regional Council Office will send cards to Jennifer Canning on the loss of her father, to Cheryl Wood-Thomas and Bill Thomas on the loss of their daughter Rebecca and to the family of Mort Patterson.

Upcoming work

Affirm

Property policy

Discussion re: consensus decision making.

Populating the commissions

It was agreed that a small team (Cheryl-Ann, Sybil, Robert) will review and sort the expressions of interest that are submitted and make recommendations to regional council

Meeting adjourned.

Next Meeting: March 27, 2019, Barton-Stone United Church, 10 a.m. – 4 p.m.