

Human Resources Commission
Horseshoe Falls Regional Council
OF THE UNITED CHURCH OF CANADA
Connecting, Supporting, Transforming

Place: Zoom

Time: 1:00 p.m.

Roster: Callie Archer (L), Doug Caldwell (L), Sue Cowan (DLM), Debbie Christie (L), Joanne Hedge (OM), Nadia Koltun (L), Morar Murray-Hayes (OM), Allison Playfair (OM), Matthew Root (L), Susan Stephen (L), Pat Tooley (L), Robin Wilkie (OM)

Staff Support: Pretima Kukadia-Kinting, Admin Assistant PKukadia@united-church.ca
Rev. Diane Blanchard, Minister, Pastoral Relations DBlanchar@united-church.ca

Present: Diane Blanchard, Doug Caldwell (phone), Sue Cowan, Pretima Kukadia-Kinting, Allison Playfair (acting chair), Susan Stephen, Pat Tooley, Robin Wilkie

Regrets: Morar Murray-Hayes, Callie Archer, Debbie Christie, Joanne Hedge

Absent: Nadia Koltun, Matthew Root

Welcome and Constitute Meeting: Diane constituted and opened the meeting.

Acknowledging the Land: Territorial lands were acknowledged.

Opening Worship: Worship was provided by Diane.

Opening Motions:

Approval of Agenda:

MOTION Moved and seconded that the commission approve the agenda as submitted with the addition of:

1. Selection of a new chair

It was agreed.

Approval of Minutes of September 25, 2019:

MOTION Moved and seconded that the commission approve the minutes of the September 25, 2019 meeting as amended, with the added notes that Sue Cowan abstained from motions on the Carlisle/Kilbride appointment.

It was agreed.

Business Arising:

West Plains, Burlington – it was agreed to move this item to the next meeting.

New Business

1. Choosing a new chair.

Two members of the Commission, chairperson Debbie Christie, and Nadia Koltun, need to step down from the Commission. We accepted their resignations with regret and gratitude.

Pat Tooley will continue in her role as Representative to the Executive.

MOTION Moved and seconded that the commission agrees that Allison Playfair accepts the role of Chair of the Horseshoe Falls Human Resource Commission.

It was agreed.

2. Receive for information, letters approving Christina Paradela, DM, and Daryl Weber, OM, for initial designation as Intentional Interim Ministers.

3. Consent Docket for October 23, 2019:

Request for Change of Pastoral Relations:

Request for change of pastoral relations from Robert Lawson, Harmony United, Brantford, to accept a call to Fonthill United Church effective February 1, 2020.

NOTE: The Record of Call and Appointment forms to be automated soon, possibly by November 1.

Approval of Open Positions:

Having reviewed the position description for the Carlisle Pastoral Charge, it is agreed that an open position be declared for fulltime.

Appointment of Liaisons:

That Lynn Godfrey be appointed as liaison to St John, Hamilton.

That Ted Smith be appointed as liaison to Old Windham.

That Pat Tooley be appointed as liaison to St David's, Queenston.

That Christina Paradela be appointed as liaison to Japanese United, Hamilton.

That Marilyn Parsons be appointed as liaison to Rockton/Sheffield.

Renewal of appointments:

That Horseshoe Falls Region appoint Cheryl Wood-Thomas, OM, as supply minister at St John's, Stevensville from 19.07.01 to 19.12.31 according to the terms of the Record of Appointment signed 19.07.06.

Smithville – re-appointment for Judith Gilliland – awaiting form.

That the completed appointment form for Alison Miculan, candidate supply, be accepted from Copetown United Church for the period 19.07.01 to 20.06.30 according to the terms on the Record of Appointment signed 19.04.10.

That Valerie Pitt, DM ret., be appointed to First Grantham United Church from 19.10.01 to **20.04.30 (six months)** part-time 20 hours/week according to the terms on the record of appointment dated 19.20.09. (Note: the form reads “to be determined” as the end date but Diane has checked with Val re 6 months.)

DLM Recognition:

That Wendy Lowden be recognized as a Designated Lay Minister within the bounds of Horseshoe Falls Region as a component of her earlier appointment to Delhi and Lynnville. (She was originally from Hamilton Presbytery and has been serving in Newfoundland.)

Approval of new appointments:

That, having reviewed the position description, the appointment of Christine Hossack, OM, to Caistorville Pastoral Charge part-time 20 hours/week from 19.10.01 to 20.03.31 be approved according to the terms on the Record of Appointment dated 19.09.17. This is a supply appointment of six months while the pastoral charge completes its congregational profiles.

Approval of calls:

That the call of Alison Nicholson, OM, to Central United Church, Port Colborne, fulltime beginning 19.10.07 be approved according to the terms of the Record of Call dated 19.09.29.

That the call of Robert Lawson OM, to Fonthill Pastoral Charge fulltime beginning 20.02.01 be approved according to the terms of the Record of Call dated 19.09.29.

Request for Sacramental Privileges

That the request for sacramental privileges from Delhi Pastoral Charge and Lynnville United Church for Wendy Lowden, DLM, be approved.

Receive for information:

That the Sabbatical Proposal from Heather Weaver-Orosz, Trinity, Beamsville be received for information and the Covenant Commission informed so a pastoral charge supervisor can be assigned.

That the Sabbatical Proposal from Andy Crowell, Westdale United Church, Hamilton, be received for information and the Covenant Commission informed so a pastoral charge supervisor can be assigned.

MOTION Moved by Robin Wilkie and seconded by Sue Stephen that the commission approve the consent docket.

Motion was carried.

Pat Tooley abstained from the motion.

4. Draft policies for consideration and possible approval – amendments will be made to each of the policies to name region and processes. There was discussion regarding these policies.
 - License for sacraments
 - VAM policy
 - Covenant agreement – still in progress but comments welcome – There was discussion regarding these policies.
 - LLWL committee
 - LLWL policy
 - Appointment policy

MOTION Moved by Sue Stephen and seconded by Sue Cowan that the commission approve the policies exclusion of the Covenant Agreement.

Motion was agreed.

Diane Blanchard excused herself at this point.

5. Receive, for information, the self-evaluation of Helen Prior, the Intentional Interim Minister at St. Paul's United in Dundas. Allison is currently serving at St. Paul's and received this information as well. There was discussion regarding the situation and its handling.

The commission accepts the report with thanks.

6. Alison Miculan appointment.

MOTION Moved by Robin Wilkie and seconded by Sue Stephen that the commission approve to Copetown United the re-appointment of Alison Miculan, starting July 1, 2019 and ending June 30, 2020 according to the terms of the appointment form.

Motion was agreed.

7. Having reviewed the position description, the appointment of Christine Hossack, OM, to Caistorville Pastoral Charge, part-time 20 hours/week, starting October 1, 2019, ending March 31, 2020, be approved pending proper completion of the forms: COL, ADP code and step category.

MOTION Moved by Sue Stephen and seconded by Robin Wilkie that the commission agree to this position once the paperwork is completed.

Motion was agreed.

October 23, 2019

HRC19-22

Next Meeting: Wednesday, November 27, 1:00 p.m.

Worship by: Sue Stephen

Liaison Training: at Marshall Memorial November 14 10:00 a.m. – 2:00 p.m.

The meeting was adjourned by the chair.