

Human Resources Commission
Horseshoe Falls Regional Council
OF THE UNITED CHURCH OF CANADA
Connecting, Supporting, Transforming

Place: Zoom mtg

Roster: Allison Playfair (OM, Chair), Callie Archer (L), Doug Caldwell (L), Sue Cowan (DLM), Joanne Hedge (OM), Morar Murray-Hayes (OM), Matthew Root (L), Susan Stephen (L), Pat Tooley (L), Robin Wilkie (OM)

Staff Support: Pretima Kukadia-Kinting, Admin Assistant PKukadia@united-church.ca
Rev. Diane Blanchard, Minister, Pastoral Relations DBlanchar@united-church.ca

Present: Allison Playfair, Doug Caldwell, Sue Cowan, Joanne Hedge, Morar Murray-Hayes, Pat Tooley

Regrets: Sue Stephen, Robin Wilkie

Absent: Callie Archer, Matthew Root

Welcome and Constitute Meeting: The meeting was constituted and opened by Allison Playfair.

Acknowledging the Land: Territorial lands are acknowledged on behalf of the Human Resource Committee by Allison Playfair: We are all living on ceded and unceded lands and recognize the stewardship ...

Opening Worship: Worship was provided by Allison Playfair.

Opening Motions:

Corresponding Members:

MOTION by Name / Name that Enter name be named as (a) corresponding member(s) of Human Resources Commission.

MOTION

Choose an item.

Approval of Agenda:

MOTION by Pat Tooley / Sue Cowan that the agenda be accepted as circulated

MOTION

CARRIED

Approval of Previous Minutes:

MOTION by Sue Cowan / Pat Tooley that the Human Resources Commission of Horseshoe Falls Regional Council approve the minutes of October 23, 2019 as circulated.

MOTION

CARRIED

Business Arising

1. Record of appointment completed for Christine Hossack at Caistorville (approved in October pending proper completion of the form)

New Business

1. Approval of new liaisons trained on November 14, 2019

Mike Wyatt m.wyatt@rogers.com
Stephen Huntley stephenhuntley.golf@gmail.com
Sue Stephen sue.stephen0305@gmail.com (HR Commission member)

2. Approval of policy entitled “Collegial Agreement between Incumbent and Non-incumbent Ministers Policy”, formerly the Covenant Agreement Policy (in this meeting’s dropbox)

MOTION by Morar Murray-Hayes / Doug Caldwell that the commission approve the policy entitled “Collegial Agreement between Incumbent and Non-incumbent Ministers Policy.”

MOTION

CARRIED

3. Consent Docket

Request for Change of Pastoral Relations:

That Horseshoe Falls Human Resources Commission accept the request for a change of pastoral relations from Anita Spiller, OM, from Vineland, effective February 12, 2020.

That Horseshoe Falls Human Resources Commission accept the request for a change of pastoral relations Ross Hibberd, OM, from Burkholder United, Hamilton, effective December 30, 2019 for the purpose of retirement.

Approval of Open Positions:

That, having reviewed the position description, Horseshoe Falls Human Resources Commission approve the open position for Old Windham United Church, Simcoe.

That, having reviewed the position description, Horseshoe Falls Human Resources Commission approve the supply position for Burkholder United, Hamilton.

That, having reviewed the position description, Horseshoe Falls Human Resources Commission approve the supply position for Rockton-Sheffield Pastoral Charge.

That, having reviewed the position description, Horseshoe Falls Human Resources Commission approve the open position for Christ First, Mississauga.

That, having reviewed the position description, Horseshoe Falls Human Resources Commission approve the open position for St David's, Queenston.

Will ask for the amendment of: the minister's right to vote, and regarding hours the minister being in the office, amend that regular office hours are maintained by the minister, in consultation with the minister. Diane will ask them to make these changes and return it to us. Approval is given based on these changes being noted upon return to the commission. Pat will advise them.

Appointment of Liaisons:

Harmony, Brantford: Mike Wyatt

Maple Grove United, Oakville – Pat Gilmore

Burkholder United, Hamilton – Stephen Huntley

St Andrew's, Niagara Falls – Pat Tooley

Renewal of appointments:

That Horseshoe Falls Human Resources Commission concur with the appointment of Ann Stafford, OM, to Case United Church, 20 hours/week, from 20.01.01 to 20.12.31 according to the terms on the Record of Appointment signed 19.10.15.

That Horseshoe Falls Human Resources Commission concur with the appointment of Judith Gilliland, IIM, to Smithville United Church, fulltime, from 19.01.01 to 19.06.30 as Intentional Interim Minister, AND from 19.07.01 to 19.12.30 as Supply Minister, according to the terms on the Record of Appointment signed 19.10.31.

Approval of new appointments:

That we concur with the appointment of Kevin Taylor, OM, to Marshall Memorial United Church, Ancaster, fulltime, from 19.07.01 to (six months) 19.12.30, according to the terms on the Record of Appointment signed 19.07.24. This is to cover an LTD leave for Etienne Lesage, OM.

That we concur with the appointment of Scott Beckett, OM, part-time, 8 hours/week to Christ First, Mississauga from 19.11.01 to 20.06.30, according to the terms on the Record of appointment signed 19.11.01.

Pretima will amend the 06/30/19 to 2020

Approval of calls:

Receive for information:

That we receive, for information, advisement that Jennifer Canning and her congregation of Fairview United Church, Brantford are planning a sabbatical leave to

begin May 1, 2020 and alert the Covenant Commission of the need for a pastoral charge supervisor.

License for Sacraments:

That we concur with the request of St Paul's United Church, Oakville, to grant a license to administer the sacraments to Carolyn Smith, DLM, during the time she serves this congregation.

Approval of Consent Docket:

MOTION by Joanne Hedge / Pat Tooley that the consent docket be accepted as amended.

MOTION

CARRIED

Items removed from the Consent Docket:

That Horseshoe Falls Human Resources Commission concur with the appointment of Jennifer Auty, DLM unrecognized, part-time, 13 hours/week to St. Stephen-on-the-Hill United Church, Oakville from 19.07.01 to 20.06.30 according to the terms on the Record of appointment signed 19.10.21.

Removed from Consent Docket: will ask for clarification of \$87 for phone, yearly or monthly?

That Horseshoe Falls Human Resources Commission concur with the appointment of Ian Sloan, OM, fulltime to New Vision United Church, Hamilton from 19.07.01 to 20.06.30 according to the terms on the Record of Appointment signed 19.09.17.

Removed from Consent Docket: will ask for clarification of con-ed which is below normal figures.

MOTION by Morar Murray-Hayes / Pat Tooley that the consent docket be accepted as amended.

MOTION

CARRIED

4. Membership of LLWL Committee

- (two (2) Ministry Personnel [OM, DM, DLM];
- two (2) lay people [not a LLWL]; and
- three (3) Licensed Lay Worship Leaders.
- one of whom is a member of the Human Resources Commission.

Think about more names for consideration and send them to Diane: Walter Reed, Michael Brooks, Sue Cowan – uncertain of location, Harold DeViney, Scott Martin

5. Receive, for information and discussion, reflections and reports from Judith Gilliland, IIM serving Smithville.

Tabled until the next meeting as document wasn't available to all in Dropbox.

6. HUMAN RESOURCES RESOURCE POOL – might consider serving on LLWL committee

Geoff Thompson (L)

Brad Kuhn (L)

Robert Thomas (L)

Dave Hall

Marilyn Parson (L)

Pegi Ridout (OM)

Brenna Baker (OM)

Warner Bloomfield (L)

Nancy O'Neil (L)

Ray Marshall (L)

Melva Snowling (L)

Debbie Christie (L)

Bill Wheeler (OM)

Kathryn Vance (OM) *to be added

Lee Claus (OM) *to be added

Next Meeting: Enter date at 1:00 p.m.

Worship by: Diane Blanchard

MOTION by the chair that the Human Resources Commission of Horseshoe Falls having concluded its business, be adjourned.

MOTION

AGREED