

**Human Resources Commission**  
**Horseshoe Falls Regional Council**  
**OF THE UNITED CHURCH OF CANADA**  
*Connecting, Supporting, Transforming*

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**Place:** Zoom mtg 1:00 p.m.

**Roster:** Allison Playfair (OM, Chair), Callie Archer (L), Doug Caldwell (L), Sue Cowan (DLM), Joanne Hedge (OM), Morar Murray-Hayes (OM), Matthew Root (L), Susan Stephen (L), Pat Tooley (L), Robin Wilkie (OM)

**Staff Support:** Pretima Kukadia-Kinting, Admin Assistant PKukadia@united-church.ca  
Rev. Diane Blanchard, Minister, Pastoral Relations DBlanchar@united-church.ca

**Present:** Callie Archer, Doug Caldwell, Sue Cowan, Joanne Hedge, Morar Murray-Hayes, Sue Stephen, Pat Tooley, Robin Wilkie, Pretima Kukadia-Kinting, Diane Blanchard

**Regrets:** Allison Playfair

**Absent:** Matthew Root

**Welcome and Constitute Meeting:** The meeting was constituted and opened by Sue Cowan in the absence of Allison Playfair.

**Acknowledging the Land:** Territorial lands are acknowledged on behalf of the Human Resource Committee by **Sue Cowan**.

**Opening Worship:** Sue Cowan led worship with a prayer.

**Opening Motions:**

Approval of Agenda:

**MOTION** by Doug Caldwell / Robin Wilkie that the agenda be accepted as circulated.

**MOTION**

**CARRIED**

Approval of Previous Minutes:

**MOTION** by Callie Archer / Pat Tooley that the Human Resources Commission of Horseshoe Falls Regional Council approve the minutes of April 22, 2020 as amended.

**MOTION**

**CARRIED**

**Business Arising**

1. Update: Provisional Call - Rockton-Sheffield call to Gavin Williams. 3 hours of admin assistance provided.
2. Morar Murray-Hayes Re: No. 6 from Consent Docket from previous minutes – janitor being reduced in hours and asked to complete all duties. Not receiving enough to live on, but not able to apply for government subsidy.

3. Follow-up from No. 2 Business Arising from previous minutes re. Vineland United Church: have a supply appointment minister. Doug Caldwell reported that, as a companion from the Covenant Commission he has reached out but the governing body isn't able to work on congregational profiles at this time.
4. Letter to ministers and M&P committees recommending the scheduling of vacation and continuing education. Diane will send this to members following our meeting for changes or approval. This commission is fine with that approval.
5. **MOTION** that the Human Resources Commission of Horseshoe Falls Regional Council accede to the request of Trinity United Church, Hannon, to end their pastoral relationship with the Rev. Janet Kennedy, OM, effective June 30, 2020 because the congregation is disbanding and the church building being closed.

**MOTION**

**AGREED**

### **New Business**

1. Transition Team at Wesley United, Welland: The selected names are Craig Evans, Jane Jackson, Melissa Jones, Cathy Joynt-Taylor, Jane Koruna, and Ann Pinnegar. The regional rep will be Gordon Crossfield OMR.

Diane will continue to work with them on the position description..

**MOTION** by Callie Archer / Susan Stephen that the Human Resources Commission of Horseshoe Falls Regional Council accept Craig Evans, Jane Jackson, Melissa Jones, Cathy Joynt-Taylor, Jane Koruna, and Ann Pinnegar as members of the transition team at Wesley United, Welland. The regional rep will be Gordon Crossfield, OMR.

**MOTION**

**CARRIED**

2. Exit Interview with Harry Disher, IIM at Maple Grove United Church completing his work. This went very well according to Callie Archer and Sue Cowan. Allison took notes which are in this meeting's folder.
3. Consent docket:

#### **Approval of Open Positions:**

That having reviewed the position description for two half-time ministry personnel positions, the Human Resources Commission accede to the request of Pelham Community Church to open two half-time shared ministry positions, pending the approval of all congregational profiles by the Covenant Commission.

**Appointment of Liaisons:**

Sheridan United Church, Mississauga –

Christ First, Mississauga – Mary Patterson

**Renewal of appointments:**

That Horseshoe Falls Human Resources Commission accede to the request of Grand River United Church for the appointment of Marcie Gibson DM, part-time 20 hours/week from May 1, 2020 to July 31, 2020 according to the terms agreed to in Churchhub on 20.05.08.

That the Human Resources Commission accede to the request of Grace United, Niagara-on-the-Lake for the appointment of Maureen Ellison, DLM, fulltime from 20.07.30 to 25.06.30 according to the terms agreed to in Churchhub on 20.04.24.

That the Human Resources Commission accede to the request of Mt. Pleasant United Church for the appointment of Jeff Learmonth, Candidate Supply, part-time, 20 hours from 20.07.01 to 21.06.30 according to the terms agreed to in Churchhub on 2020-04-14.

That the Human Resources Commission accede to the request of St Andrew's, Hamilton for the supply appointment of Kenneth MacDonald, OM-R, part-time, 30 hours/week from 20.05.01 to 20.12.31 according to the terms agreed to in Churchhub on 2020-04-27. (this is the third appointment)

That the Human Resources Commission accede to the request of Trinity, Beamsville for the appointment of Kassandra Matthews, Candidate Supply, part-time, 20 hours/week from 20.07.01 to 21.06.30 according to the terms agreed to in Churchhub on 2020-05-02.

That the Human Resources Commission accede to the request of Vineland United Church for the supply appointment of Brenda Ottawa, DM-R, part-time, 10 hours/week from 20.04.01 to 20.10.30 according to the terms agreed to on the (paper) Record of Appointment signed 20.05.16.

That the Human Resources Commission accede to the request of St George United Church, St George for the supply appointment of Lloyd Paul, OM, fulltime 40 hours/week from 20.07.01 to 20.12.30 according to the terms agreed to on the (paper) Record of Appointment signed 20.05.05.

That the Human Resources Commission accede to the request of Southwest Norfolk Pastoral Charge for the appointment of William (Ted) Smith, DLM, fulltime 40 hours/week from 20.07.01 to 23.06.30 according to the terms agreed to in Churchhub on 2020.05.21.

**Approval of new appointments:**

That the Human Resources Commission accede to the request of Copetown United Church for the provisional appointment of Alison Miculan, Candidate for OM, part-time, 30 hours/week from 20.07.01 to 21.06.30 according to the terms agreed to in Churchhub on 20.05.04. (Provisional appointment)

That the Human Resources Commission accede to the request of Hillcrest United of the Hornby Pastoral Charge for the provisional appointment of Jan McCormick, Candidate for OM, part-time, 20 hours/week from 20.06.01 to 20.12.31 according to the terms agreed to in Churchhub on 20.04.27. (Provisional appointment)

**Approval of calls:**

That the Human Resources Commission accede to the request of First Grantham United, St. Catharine’s for the provisional call of Barbara McGill, DM Candidate, fulltime 40 hours/week beginning 20.08.01 according to the terms agreed to in Churchhub on 20.05.04.

That the Human Resources Commission accede to the request of Smithville United Church for the call of Sula Anne Kosacky, OM, fulltime 40 hours/week beginning 20.09.01 according to the terms agreed to in Churchhub on 20.05.07.

That the Human Resources Commission accede to the request of Streetsville United Church, Mississauga for the call of Jessica McCrae, OM, fulltime 40 hours/week beginning 20.09.01 according to the terms agreed to in Churchhub on 20.04.28.

**Request for Sacraments license:**

That the Human Resources Commission accede to the request of First Grantham United Church, St Catharine’s for Barbara McGill (DM candidate) to be granted a licence to administer the sacraments for the duration of her call.

**MOTION** by Morar Murray-Hayes / Robin Wilkie that the Human Resources Commission of Horseshoe Falls Regional Council approve the consent docket as amended.

**MOTION**

**CARRIED**

4. **MOTION** by Pat Tooley / Susan Stephen that having reviewed the position description for a fulltime ministry personnel position, the Human Resources Commission accede to the request of Stoney Creek United Church to open a position for a fulltime minister, pending approval of the congregational profiles by the Covenant Commission and approval of the position description by the congregation.

**MOTION**

**CARRIED**

5. Appointment of Diane Viney at St Andrew’s, Niagara Falls

**MOTION** by Robin Wilkie / Morar Murray-Hayes that the Human Resources Commission

of Horseshoe Falls Regional Council accede to the request of St. Andrew's, Niagara Falls, for the appointment of Diane Viney, DLM, from 20.06.01 to 20.12.30 with the terms before us and ask for a report by September 1, 2020.

**MOTION**

**CARRIED**

Because Diane Viney indicated that she was not in accordance with a six month appointment, the Commission decided to request, from St Andrew's, an indication of their plan going forward.

Pat Tooley abstained from the vote as she has been the regional liaison officer.

**Other Business:**

6. **MOTION** by Doug Caldwell / Robin Wilkie that the Human Resources Commission of Horseshoe Falls Regional Council agree to Gordon Crossfield, OM, being appointed as a regional representative to the Transition Team of Wesley United church, Welland as they seek Intentional Interim Ministry after the retirement of their long-time minister, Kim Wright, OM, in June.

**MOTION**

**CARRIED**

**Next Meeting:** June 24, 2020 at 1:00 p.m. by Zoom

**Worship by:** Joanne Hedge

Closing prayer offered by Sue Cowan. Agreed to adjourn at 02:35 p.m.