**Executive**

**Horseshoe Falls Regional Council**

**of The United Church of Canada**

 ***Supports, Connects, Empowers Communities of Faith***

September 22, 2021, 4PM via zoom

**Roster:** Robert Lawson (President), Kate Young (Past President), John Hurst (Treasurer), Judith Gilliland, Deborah Laforet, Win Czum, Wendy Lowden, Lorna MacQueen, Adrianne Robertson, Pat Tooley, Diane Viney, Yvonne Wright

**Staff Support:** Cheryl-Ann Stadelbauer-Sampa, Executive Minister, Sue Duliban, Executive Assistant

**Present:** Robert Lawson, Kate Young, John Hurst, Judith Gilliland, Deborah Laforet, Win Czum, Wendy Lowden, Pat Tooley, Diane Viney, Yvonne Wright

**Regrets:**  Lorna MacQueen, Adrianne Robertson

**Welcome and Constitute Meeting:** President Robert

*I constitute this meeting in the name of Jesus Christ, the one true head of the Church and by the*

*authority vested in me by this meeting of the Horseshoe Falls Regional Council for whatever business may properly come before it. The bounds of the meeting will be the Zoom call.*

**Acknowledging the Land** President Robert asked the executive to find out about the people in the land land acknowledgements to share at the next meeting.

**Opening Prayer**: President Robert

# Opening Agreements

# Consent Docket

1. Enabling Motions/Proposals
2. That the proposed Agenda be approved as presented.
3. That the minutes of the July 7 and August 20, 2021 (full names to be included) meetings be approved as distributed.
4. That motions be written and given to the Secretary.

 B. Reconsider motion (July 7, 2021 Executive meeting) to approve appointment of Michael Brooks

 on Human Resources Commission.

 C. Confirmation of email votes

May 19, 2021

Sabbatical proposal

**MOTION:** John Hurst / Adrianne Robertson

1. Minister, Pastoral Relations, Diane Blanchard, be granted a sabbatical from August 1, 2021 to October 31, 2021 for the purposes outlined in the attached proposal; and
2. Executive Minister, Cheryl-Ann, be authorized to arrange supply for the portfolio for the sabbatical. **CARRIED**

Cave Springs corporation
**MOTION:** John Hurst / Adrianne Robertson

That the HFRC Executive approve the appointment of Margaret Blewett, Rev. Caroline Duffus, David Duffus, and Rev. David Reid to the Cave Springs Camp Corporation and to the Cave Springs Camp Board. **CARRIED**

Omnibus motion: Grand River Spiritual & Educational Resources

**MOTION:** John Hurst / Adrianne Robertson

That the Horseshoe Falls Regional Council (9) Executive take the following action:

1. Grand River Spiritual & Educational Resources

 ….approve Grand River Spiritual & Educational Resources 2020-2021 Board of Directors

 Warren Schell-Ross

                             Will Kunder

                             Randy MacKenzie

                             Norma Cronkwright

              Sheena Marini

              Doreen Hewitson

              Tom Hunt

              David Hewitson

              Mary Anne MacFarlane

              Cheryl-Ann Stadelbauer-Sampa

*This is based on the AGM Minutes dated November 2, 2020, board member approval form dated April 27, 2021, contact list provided and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.* **CARRIED**

TUCC Annual meeting representatives

**MOTION:** Adrianne Robertson / Judith Gilliland

That HFRC Executive agrees to name Wendy Lowden and John Hurst as representatives from Horseshoe Falls Regional Council to Toronto United Church Council (TUCC) for the June 10th Annual Meeting of the corporation. **CARRIED**

2 Abstentions: Wendy Lowden, John Hurst

May 21, 2021

**MOTION:** John Hurst / Adrianne Robertson
The Horseshoe Falls Regional Council Executive supports the Cave Spring Camp Application for Grant for Camp and/or Education Centres in the amount of $4,000.00. **CARRIED**

June 3, 2021

**MOTION:** Deborah Laforet / Lorna MacQueen

The Horseshoe Falls Regional Council Executive authorizes the Executive Minister, in consultation with the Chair of the Covenant Commission,  to recruit and secure supply for the medical leave of the Minister, Congregational Support and Mission, Lynne Allin. **CARRIED**

**MOTION:** John Hurst / Lorna MacQueen

That the Horseshoe Falls Regional Council Executive appoint Doug Mills to be a member of the HFRC Covenant Commission. **CARRIED**

 D. To receive the following correspondence and address it as it arises in the agenda

1. [TUCC Welcomes New Board Members + Annual Meeting Recap (mailchi.mp)](https://mailchi.mp/f44aa2d53827/tucc-welcomes-new-board-members-annual-meeting-recap?e=924f1426d1)

(For Information only)

1. Approval of a Learning Fund Grant Application for Licenced Lay Worship Leader course submitted by Mary Parsons to cover the cost for Unit 3 of the Licenced Lay Worship Leader course, in the amount of $249.99.
2. That the HFRC Executive approve the request of Niagara Extension Council to forward $990.89 of the restricted fund held on its behalf to Central U.C. Welland as recommended in the attached request (Document entitled: Central Welland Mission Grant).
3. Meadowvale Korean letter to Horseshoe Falls.

**MOTION** John Hurst / Diane Viney

Acceptance of the Consent Docket as amended.

# CARRIED

# Business Arising

1. Commission Reports
	1. Covenant Commission: written report received from Adrianne Robertson, Chair.
	2. Human Resources Commission: Pat Tooley, Chair

At the meeting of the HR Commission on Sept 22, United Fresh Start was discussed. The October session will be on transitions. Pat noted that the work Lennox Scarlett’s LLWL Committee is doing is incredible. Diane Blanchard is working on a policy for payment of LLWLs.

There will be time on the HFRC fall meeting agenda (20 minutes) for a video from Lennox introducing the LLWLs. Thanks to Michael Brooks for offering to serve on the HR Commission Resource Pool.

* 1. Mission & Discipleship Commission: Diane Viney, Chair. The commission met Tuesday, Sept 21 to review M&S Support grant applications. The following grants were given:
		1. Grand River Spiritual & Education Centre  - $15,200
		2. St. John's Georgetown & Glen Williams - $5,000
		3. Brock University Chaplaincy - $14,000
		4. McMaster University Chaplaincy - $5,000
		5. Skylight Festival - $4,500
		6. Five Oaks - $10,000
		7. Wesley Urban Ministry - $60,000

The commission will be doing a supplementary application for monies remaining. Deadline of Feb 1, 2022. The commission approved $700 out of their events budget to fund staff developed initiative.

# New Business

1. Executive Minister’s Accountability Report (For information)
2. Proposal 1: Admin Assistant Website Management

**MOTION:** John Hurst / Yvonne Wright

That the position of Administrative Assistant, Website Management, be moved from a time limited contract to a permanent staff position.

**CARRIED**

1. Proposal 2: Budget 2022

John Hurst noted that the region is still keeping control of costs, we know what we are spending against the revenue that we have coming in.

No complaints or comments about assessment received by either John Hurst or Cheryl-Ann Stadelbauer-Sampa. Cheryl-Ann noted that if the General Council adopts the recommendation coming to them (re 2022 assessment) Horseshoe Falls will continue to see an increase, primarily because HFRCl demonstrates minimal loss compared to other regional councils.

**MOTION:** Kate Young / John Hurst

The HFRC Executive agrees to recommend to the fall meeting of the regional council that:

1. the following principles be endorsed:
2. Due to the pandemic, churches learned how to gather virtually for worship and for meetings. This significantly reduced carbon emissions and also respected the time of regional council representatives and staff. This budget reflects an expectation that the majority of the meetings of involving the regional council, its leaders and its staff, will be virtual gatherings. Meeting and travel budgets have been adjusted accordingly.
3. As in 2021, every effort was made to sustain a similar level of Mission and Service for grants.
4. Operating expenses have been increased by 2%.
5. Salaries reflect anticipated increase in step within the salary grid along with cost of living increments.
6. Expenses incurred in dealing with matters under Section J of the Manual will be funded from the Unrestricted Operating Reserve as these fluctuate in number and cost.

And

1. The proposed Budget 2022 be adopted with the Executive authorized to adapt as necessary. **CARRIED.**
2. Proposal 3: Wesley-Robins Retirement Village

**MOTION:** John / Judith

That the HFRC Executive

1. Approve the attached Legacy Agreement between Wesley-Robins Retirement Village, Horseshoe Falls Regional Council of The United Church of Canada and The United Church of Canada in principle; and
2. Authorize the Executive Minister to:
3. approve any edits in keeping with the stated intentions;
4. sign on behalf of the Horseshoe Falls Regional Council; and
5. report updates on this matter to the Executive monthly until completed.

**CARRIED**

1. Proposal 4: New Vision United Church

**MOTION:** John Hurst / Yvonne Wright

The HFRC Executive agrees to:

1. Approve the transfer of title of 85 Holton Ave. S. to The United Church of Canada to be held by the General Council on behalf of Horseshoe Falls Regional Council;
2. Authorize the current loan to New Vision U.C. (approximately $700,000) from the General Council Mission through Finance to be held against the 85 Holton Ave. S. property;
3. Provide $300,000 to the New Vision congregation to be held against the 85 Holton Ave. S.. property;
4. Authorize the President, Treasurer and Executive Minister to finalize a Letter of Agreement indicating that the regional council and General Council investments in 85 Holton St. W. will be converted to a share of equity in and income from the development of the project or be paid out if the property is sold;
5. Cover all legal costs associated with the same.

**CARRIED**

5. Meadowvale Korean letter to Horseshoe Falls

 **MOTION:** Judith Gilliland / Kate Young

 HFRC Executive agrees that oversight of the property, sale and proceeds of the sale of

 Meadowvale Korean United Church be entrusted to Shining Waters Regional Council. **CARRIED**

**Continuing Priorities**

October meeting update

Planning team: President Robert Lawson, Yvonne Wright, Wendy Lowden, Pat Tooley.

Dates: Thursday Oct 14, evening, Saturday Oct 16, Celebration of Ministry service, Sunday, Oct 17 at 3 pm at St. Paul’s, Paris.

Summer Book Club

Deborah Laforet provided an update. The last session is Sunday, Sept 26. It has gone really well. Over 50 registered, translating to 10 to 15 people on an evening. Phenomenal conversations. Have so inspired a few churches that they are doing their own book study. Yvonne Wright added that she and a couple of colleagues will be doing their own book study on *I’m Still Here*.

Over the next few weeks, planning to do an evaluation and plan what’s next. Thank you to Deborah Laforet, Thea Sheridan-Jonah, Karen Orlandi and Robert Lawson for creating, planning and leading this series.

Cheryl-Ann suggested that some of the group’s story could be shared with the regional council in October. Also for spring 2022, which hopefully will be in person but could be an in person educational event, with the business meeting online; there is the financial capacity and there is the potential to do a major educational piece. Suggested that Deborah ask those who participated in the book club, who would be the person you’d like to spend more time with?

It was noted that the National Day for Truth and Reconciliation was in the last newsletter. Communities of faith are encouraged to close building for the day, go to an event. Cheryl-Ann will share information about a vigil.

Next meeting: Nov. 24, 4 pm, via zoom.