**Executive**

**Horseshoe Falls Regional Council**

**of The United Church of Canada**

 ***Supports, Connects, Empowers Communities of Faith***

April 26, 2023, 4 PM via zoom

**Roster:** Robert Lawson (President), Lennox Scarlett (President Elect), John Hurst (Treasurer), Judith Gilliland, Marilyn Johnston, Sula Anne Kosacky, Deborah Laforet, Wendy Lowden, Adrianne Robertson, Pat Tooley, Yvonne Wright

**Staff Support:** Cheryl-Ann Stadelbauer-Sampa, Executive Minister, Sue Duliban, Executive Assistant

**Present:** Lennox Scarlett, John Hurst, Judith Gilliland, Sula Anna Kosacky, Wendy Lowden, Adrianne Robertson, Pat Tooley

**Regrets:** Robert Lawson**,** Yvonne Wright

**Constitute Meeting:** President Elect Lennox

*I constitute this meeting in the name of Jesus Christ, the one true head of the Church and by the*

*authority vested in me by this meeting of the Horseshoe Falls Regional Council for whatever business may properly come before it. The bounds of the meeting will be the Zoom call.*

**Acknowledging the Land/Welcome/Opening Worship:** President Elect Lennox

# Opening Agreements

## Consent Docket

1. Enabling Motions/Proposals
2. That the proposed Agenda be approved as presented.
3. That the minutes of the March 22, 2023 Meeting be approved as distributed.
4. That motions be written and given to the Secretary.

B. Correspondence Received

1. Expression of Interests submitted: Horseshoe Falls Regional Council Executive agrees to appoint Cathy Dilts and Allison Playfair to the HFRC Human Resources Commission and confirm their terms.
2. TUCC Invitation to AGM June 15, 2023.

3. Horseshoe Falls Regional Council (9) Omnibus motion – April 26, 2023

That the Horseshoe Falls Regional Council (9) Executive take the following action(s):

a) Tomken Grove Non-Profit Housing Corporation

…pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the request of Tomken Grove Non-Profit Housing Corporation to renew the 924 Rathburn Road, Mississauga, ON mortgage with a term of 58 months of $2,310,352.90 at a rate of 4.3% with Scotia Bank Loan No. 1537699 effective October 1, 2022.

This is based on the draft minutes of Board of Directors Meeting of February 21, 2023, and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

b) Wesley Urban Ministries Inc.

…. pursuant to the Incorporated Ministries Policy of The United Church of Canada approve Wesley Urban Ministries Inc. 2022-2023 Board of Directors

Shirley Bainbridge

Lita Barrie

Jim Cairney

Ryan Hay

Klim Khomenko

Bartek Lasota

Carla Lasota

Leanne Lindsay

Lebené Numekevor

Heather Padgett

Kaush Parameswaran

 Jim Parke

 Julie Vernon

This is based on the draft Annual General Meeting Minutes of November 30, 2022, the 2022 board member approval form, the board contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

## **MOTION:** Pat Tooley / Wendy LowdenThat the Consent Docket for the HFRC Executive meeting of April 26, 2023 be adopted as circulated. **CARRIED.**

 **Business Arising**

1. Commission Reports

* 1. Congregational Support Commission: Written report received. Chair Adrianne Robertson highlighted collaborative agreements noted in the report. Also noted from the report that Peoples Memorial and Garnet UCs will be disbanding and turning their properties over to the regional council to manage.

Some discussion about reaching out to congregations when in crisis. How to navigate disbandment, amalgamation. Cheryl-Ann Stadelbauer-Sampa noted some work is underway on the creation of a staff position to reach the strategic plan goal of revitalization and establishing new communities of faith. Also need to look at property and sites when churches are disbanding/amalgamating to make sure representation is not lost in the area. Congregational Support Commission and Discipleship & Justice Commission has formed a small working group to work together.

* 1. Human Resources Commission: Written report received. Chair Pat Tooley highlighted the issue of getting a list of retired personnel. Noted: staff can provide such a list (only of publicly available contacts due to privacy concerns). The UCC Yearbook has contact information and is widely available to all.
	2. Discipleship and Justice Commission: Chair Sula Anne Kosacky asked if commission members contact information is able to be found and contacted through the Horseshoe Falls website – might make the commission more accessible. (noted by staff: due to privacy concerns, only chairs’ info is provided). Sula Anne shared some of the projects staff are undertaking: camp accreditations, duty of care webinar, webinar for mission support grants, zoom event about refugee sponsoring. Discussion about whether could reach out to groups in the same geographic area to come together, create a bit of a network, a hub for individual communities of faith to do the work together. Will be advising communities of faith through the newsletter that the Discipleship and Justice Commission will be phoning to ask how things are going, asking about any social justice work the coff might be undertaking. Noted: staff resourcing the commission can pull lists with contact information, as we have it.

It was felt by the Executive this was a good start and it is a great idea to encourage relationships between churches. Deborah Laforet noted that eight Oakville churches are coming together on one outreach project.

The Commission voted to be more explicit and intentional about their inclusion of Mental Health and Wellness under the heading of Social Justice. Staff resource members felt that mental health was obviously included under that heading - but the rest of the Commission had not been aware of that because there has not been any programming for mental health support. The Commission will be more active that area.

* 1. UCW

: Marilyn Johnston. The UCW has been preparing for their regional meeting/AGM on April 29th at Five Oaks. Rev. Alison Mock is the speaker for the day and the topic is joy. Executive suggested that submitting information to the Regional Council newsletter would be beneficial, so that UCW events are communicated widely. Marilyn noted churches are encouraged to contact the UCW for information and individual memberships are now offered.

 **New Business**

1. Confirm terms of Human Resource Commission appointees: 2026

Allison Playfair is serving her second term, to 2026. Cathy Dilts is serving her first term to 2026.

1. HFRC reps to TUCC AGM, June 15, 2023

**MOTION:** Deborah Laforet / Pat Tooley:

The Horseshoe Falls Regional Council Executive agrees to appoint John Hurst and Lennox Scarlett to be HFRC reps to the TUCC AGM on June 15, 2023.

**CARRIED.**

1. Governance Handbook: Funding of Student Bursary

The Student Bursary was to be funded by monies received annually from covenanting services, and was previously noted in the Governance Handbook. However, monies are not being collected from covenanting services. Executive expressed interest in Cheryl-Ann Stadelbauer-Sampa bringing forward a proposal for a draft policy for the Executive to consider at their next meeting. Cheryl-Ann will bring forward to the May 24th meeting.

1. Extension of term of HFRC Treasurer

**MOTION:** John Hurst / Adrianne Robertson

The Horseshoe Falls Regional Council Executive agrees, in order to have consistency in financial management, that the term of Treasurer be extended beyond six years by one year to 2026.

**CARRIED.**

1. Proposal 1: People’s Memorial

**MOTION:** Adrianne Robertson / Judith Gilliland

The Horseshoe Falls Regional Council Executive agrees to increase the loan of $10,000 to People’s Memorial Church, Ridgeway, authorized December 2022 by a further $15,000 for a total loan of $25,000., interest-free and repayable from the proceeds of the sale of their real property not later than December 31, 2023.

**CARRIED.**

1. Proposal 3: RC Trustees Disbanding

**MOTION:** Wendy Lowden / Adrianne Robertson

The Horseshoe Falls Regional Council Executive agrees to

* 1. Provide a donation of $1,000 to the United Church ministry of a Trustees’ choice as an expression of gratitude; and
	2. Provide these honoraria as one of the closing costs, taken from the total proceeds before distribution according to the property policy.

**CARRIED.**

1. Proposal 2: Recruitment

 **MOTION:** Judith Gilliland / Sula Anne Kosacky

 The Executive agrees to appoint a short-term recruitment team for the spring 2023 meeting to

1. Recommend to the regional council at its spring 2023 meeting that the regional council move to the process of preparing a slate for consideration by the regional council;
2. Prepare a slate for the consideration of the spring 2023 meeting with a view to fulfilling governance requirements, honouring diversity and meeting Executive/Commission needs.

  **CARRIED.**

Lennox Scarlett and Sula Anne Kosacky volunteered to serve on the short-term recruitment team. Cheryl-Anne will check if President Robert would like to be on the team as well. Noted: if someone is interested in serving, they should submit an expression of interest.

It was noted for information that the regional council is continuing to follow the progress of what is happening at East Plains United Church.

Lennox Scarlett left the meeting and Deborah Laforet assumed the chair.

1. Proposal 4: Salary Overpayment

Cheryl-Ann Stadelbauer-Sampa provided some background. There was some discussion on the importance of ministry personnel receiving pay stubs.

**MOTION:** John Hurst / Pat Tooley

The Horseshoe Falls Regional Council Executive agrees to

a) Pay the remaining balance of $13,200. due to a payroll overpayment to Scotland U.C.; and

b) Enter into an interest-free loan agreement with Rev. Lennox Scarlett for $13,200. to be repaid $600. per month.

**CARRIED.**

**MOTION**: Wendy Lowden / Adrianne Robertson

The Horseshoe Falls Regional Council Executive recommends that Oakland Scotland share with Lennox Scarlett the cost of any accountants charges that may arise when filing his income tax.

 **CARRIED.**

**Upcoming Executive Meetings**

* May 24, 2023: 4 PM, zoom
* June 15, 2023: 10 AM, Regional Council Office: RC Evaluation Report presentation/Executive

 **Adjournment**