

**Congregational Support Commission**  
**Horseshoe Falls Regional Council**  
**OF THE UNITED CHURCH OF CANADA**

*Supports, Connects, Empowers Communities of Faith*

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**October 8, 2024**

**Minutes**

**Westdale United Church and Via Zoom**

**Roster:** (8) Adrienne Robertson, Jane Wyllie, Steven Lowden, Shawn Bausch, Jane Capstick, Ross Gowan, Karen Tobey, Kate Young, Barb McGill, Doug Caldwell

**Staff Support:** Michele Petick, Administrative Assistant, Ann Harbridge, Acting Minister  
Congregational Support

**Present:** Adrienne Robertson, Steven Lowden, Shawn Bausch, Jane Capstick, Ross Gowan,  
Karen Tobey, Kate Young, Barb McGill, Acting Minister Congregational Support, Ann  
Harbridge, Admin Support, Michele Petick

**Regrets:** Doug Caldwell, Jane Wyllie, Rev. Lynne Allin, Minister, Congregational Support and  
Mission

**Welcome and Constitute Meeting:** *I constitute this meeting in the name of Jesus Christ, the one true head of the Church and by the authority invested in me by this meeting of the Horseshoe Falls Regional Council for whatever business may properly come before it. The bounds of the meeting will be the Zoom call.*

The meeting was constituted and opened by

**Acknowledging the Land: Shawn Bausch**

**Opening Worship: Shawn Bausch**

**Opening Motions:**

**Approval of Agenda:**

MOTION by Jane Capstick / Ross Gowan that the agenda be accepted as amended.

**CARRIED**

**Corresponding Members:**

None

**Consent Docket:**

**Approval of Previous Minutes** [HF CSC Draft Minutes 09-10-24.docx](#)

**Email Motion:**

**9/23/2024 St. Paul’s Oakville**

Shawn Bausch/Steve Lowden that the Congregational Support Commission of Horseshoe Falls Regional Council concur with the request of the Trustees of St. Paul’s United Church, Oakville, and approve the sale of the property located at [454 Rebecca Street, Oakville](#), the legal description of which is PT LT19, CON3 TRAFALGAR, SOUTHOFDUNDASSTREET,AS IN 178151, 64823 ; EXCEPT PT2, 3 20R6778 ; OAKVILLE/TRAFALGAR , pending receipt of the signed Certificate of Consent, with the following terms:

Buyer: Saint Peter and Saint Paul Coptic Orthodox Church of Oakville

Selling Price: \$12,000,000

Deposit: \$250,000

Further deposit of \$250,000 payable 3 business days after waiver or satisfaction of conditions in Sect 4 & 18. Deposit to be credited against purchase price on closing. Additional conditions described in Schedule A of the Agreement of Purchase & Sale including a lease back by St. Paul’s United Church for a period of 2 years at \$0.00/month and

Including a take back mortgage in the amount of \$6,000,000 @4% for a period of 3 years.

**Appointment of Pastoral Charge Supervisors:**

Debra Kigar as PCS to Bethel Stone for a congregational meeting on Sept. 29, 2024 to discuss collaborative agreement with Burford UC

PCS needed:

Colborne Village effective immediately (minister on medical leave)

Trinity Oakville effective immediately (Rev. Kate Young has resigned)

Simcoe: Colborne Village effective immediately

Carlisle & Kilbride Feb. 24/25 (Rev. Alison Playfair retiring Feb. 23/25)

**Annual Reports Received**

None	
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**Self Assessment Received**

None

**MOTION** by Ross Gowan / Jane Capstick an item. that the Congregational Support Commission of Horseshoe Falls Regional Council approve the consent docket.

**CARRIED**

### **Collaborative Agreements**

Burford – Bethel Stone [Burford-Bethel Stone United --Position Description of Minister Summary--Final.docx](#); [Burford-Bethel Stone Collaborative Covenant--Final.docx](#)

### **Acting Chair of HFCS Shawn Bausch (conflict of interest Adrienne Robertson)**

MOTION: \_\_Barb McGill\_\_/\_Stephen Lowden\_ that the Congregational Support Commission of Horseshoe Falls Regional Council approve the collaborative agreement between Burford Pastoral Charge and Bethel-Stone Pastoral charge to take effect Nov. 1, 2024.

Absentations: Karen Tobey and Adrienne Robertson

**CARRIED**

### **Adrienne Robertson resumes HFCS Chair**

### **Community of Faith Profiles:**

St. Stephen on the Hill (CoF profiles received June 18/24 last sheet of Financial Viability received now) [SSOTH COMMUNITY OF FAITH WORKSHEET Fin Viability 2024.pdf: Approval to Search worksheet.pdf](#)

\_\_Steven Lowden\_\_/\_Barb McGill\_\_ that the Congregational Support Commission of Horseshoe Falls Regional Council having received Community of Faith Profile in June, and now the final page of the Financial Viability worksheet from St. Stephen on the Hill, Mississauga, approve the creation of a ministry personnel position for 40 hours per week, up to category F.

**CARRIED**

Note: Communication to be sent about awareness of Financial Viability

### **Governance Documents**

#### **Transitions**

#### **Property**

**Dunnville, Grace United** [letter to CSC re elevator project.docx, 0203\\_001.pdf](#)

Motion: \_\_\_Shawn Bausch\_\_\_/\_\_\_Ross Gowan\_\_\_ that the Congregational Support Commission of Horseshoe Falls Regional Council approve the Elevator repair project at Grace United Church, Dunnville, in the amount of \$67,890.40. Project to be funded by use of GICs, money from Restoration Funds and Memorial Fund, with plans to repay with a loan from Niagara Extension Council.

**CARRIED**

Note: Request for loan application when it's available for review by the HFCSC.

**Smithville United Church** [Mission Council Loans Application July 15-24.pdf: 2022 SUC ANNUAL REPORT.pdf; BudgetPlanforRevenue2023-24 Oct3-23.docx; FinancialViabilityWorksheet.pdf; FinancialBudget2023-Aug2024.pdf : Re\\_Hamilton Mission Loan Request - Smithville United Church.msg](#)

Motion: \_\_\_Barb McGill\_\_\_/\_\_\_Ross Gowan\_\_\_ that the Congregational Support Commission of Horseshoe Falls Regional Council receive and approve the loan application from Smithville United Church to the Hamilton Mission in the amount of \$20,000 for decarbonizing and energy efficiency update.

**CARRIED**

**St. John's United Church, Georgetown** [2408 St John's Parking North Lot Layout \(Scheme B\).pdf; St John's Parking Lot Layout.pdf Re Request for Approval of Capital Expenditure.msg; 2023 June Financial-Viability-Worksheet- SJUC Georgetown and Glen Williams FINAL V2.0 copy.pdf; Balance Sheet August 2024.pdf; Annual Report for 2023.v5.pdf; Income Statement August 2024.pdf](#)

Motion: \_\_\_/\_\_\_ that the Congregational Support Commission of Horseshoe Falls Regional Council approve the parking lot project at St. John's United Church, Georgetown at an approximate cost of \$190,000.

**Deferred**

Note: Request St. John's United Church, Georgetown to talk about this project in more detail on Tuesday October 15<sup>th</sup> at 7pm with the HFCSC.

**Other Business:**

- Jarvis Wesley Ecumenical shared Ministry with Knox will be calling a Presbyterian Minister. The Jarvis Community Church also has a shared ministry with Nanticoke Pastoral Charge. Refer to HF Human Resources Commission. Define Pastoral Charge Supervisor role in Ecumenical shared ministry. Review Ecumenical Shared Ministry Agreement.

**Executive Report**

- Executive Retreat at Bethel, relationship building
- Consider having a co-chair for HFCSC

**Staff Report:**

Following our recommendation after reviewing their profiles, Fifty United, Winona has agreed to seek a one-year appointment as they look at their future viability or possible collaboration with another congregation.

**Next Meeting:**            **Tuesday, October 15<sup>th</sup> 7pm**  
**Tuesday November 12<sup>th</sup>, 7pm via Zoom**  
Territorial Acknowledgement: Kate Young  
Worship by: Kate Young

**Accessing Restricted Funds Resource:**

[Evaluating Access to Restricted Funds](#)

**Affirm Initiatives**

Section A Encourage communities of faith to make use of available resources, including the Affirm Network, to discuss issues of inclusion and diversity

Section B Encourage conversations with ecumenical and interfaith groups and community partners, especially with our full-communion partners regarding best practices

Section E Encourage communities of faith to engage in conversations about making safer spaces within the church and community for people of any sexual orientation or gender identity.

**Sample Motion:**

MOTION by Choose an item. / Choose an item. That the Congregational Support Commission of Horseshoe Falls Regional Council ... .

Document for evaluating use of Restricted Funds

[CSC.Evaluating Access to Restricted Funds.pdf](#)