**Congregational Support Commission**

**Horseshoe Falls Regional Council**

**of The United Church of Canada**

***Supports, Connects, Empowers Communities of Faith***

***Nov. 12, 2024 – 7:00 pm***

***Minutes***

***Via Zoom***

**Roster:** (8) Adrianne Robertson, Jane Wyllie, Steven Lowden, Shawn Bausch, Jane Capstick, Ross Gowan, Karen Tobey, Kate Young, Barb McGill, Doug Caldwell

**Staff Support:** Ann Harbridge, Acting Minister, Congregational Support Minister

Michele Petick, Administrative Assistant

**Present**: Adrianne Robertson, Steven Lowden, Shawn Bausch, Jane Capstick, Karen Tobey, Kate Young, Doug Caldwell, Barb McGill, Ann Harbridge, Acting Congregational Support Minister

**Regrets:** Rev. Lynne Allin, Minister, Congregational Support Minister (on Sabbatical), Ross Gowan, Michele Petick, Administrative Assistant, Jane Wyllie

**Welcome and Constitute Meeting: Adrianne Robertson** *constituted this meeting in the name of Jesus Christ, the one true head of the Church and by the authority invested in me by this meeting of the Horseshoe Falls Regional Council for whatever business may properly come before it. The bounds of the meeting will be the Zoom call.*

The meeting was constituted and opened by Chair, Adrianne Robertson

**Acknowledging the Land:** Kate Young acknowledged the Territory

**Opening Worship:** Kate Young – 600 Blessings and Prayers from around the world by John Humphries – Prayer for opening a meeting.

**Opening Motions:**

**Approval of Agenda:**

MOTION by Kate Young / Karen Tobey that the agenda be accepted as amended.  
  
**CARRIED**

**Corresponding Members:**

None

**Consent Docket:**

## Approval of Previous Minutes: Oct. 8, 2024 as amended. [241008 HF CSC Draft Minutes.docx](https://unitedchurch.sharepoint.com/:w:/r/sites/HFCSC/MeetingLibrary/241008%20HF%20CSC%20Draft%20Minutes.docx?d=w2022d09ce20846f09aa87abea11fda45&csf=1&web=1&e=n5qfX0)

Amend the minutes to add the name of the Community of Faith to the motion approving St. Stephen on the Hill to search.

Approval of minutes Oct. 15/24 [241015 HF CSC Minutes.docx](https://unitedchurch.sharepoint.com/:w:/r/sites/HFCSC/MeetingLibrary/241015%20HF%20CSC%20Minutes.docx?d=wdf7e75c8f8ef46eaa895d4f19e4746a0&csf=1&web=1&e=Sc2WVv)

Email Motions:

**Nov.6,2024- Grace, Dunnville**

Ross Gowen/Kate Young that the congregational support commission of Horseshoe Falls regional council agree to the request of Grace United Church to sell a piece of property located at [301 Broad St. E, Dunnville](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.google.com%2Fmaps%2Fsearch%2F301%2BBroad%2BSt.%2BE%2C%250D%250A%2BDunnville%3Fentry%3Dgmail%26source%3Dg&data=05%7C02%7Caharbridge%40united-church.ca%7Ca669383e530f48f0d40d08dcfd43fbf7%7Ccf18b5a826784011931215f0f7157574%7C0%7C0%7C638663715659950397%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=lRkoGCOXuTQoAcLk4aGJxRijG4qXScJ4tDrWNPy3tNU%3D&reserved=0), On, the legal description of which is PIN Number 381230114 with the following terms:

Buyer: Jeremy Addison McIntee and Chelseie Lynne McIntee

Sale Price: $40,000

Deposit: $1,000

Closing Date: 30 days from issuance of certificate

Buyer is solely responsible for the expense of a boundary adjustment consent from Haldimand County to sever the property.

**Nov 6, 2024 – York United Church**

Kate Young / Ross Gowan that the congregational support commission of Horseshoe Falls regional council agree to the request of York United Church to sell the property located at 35 Merritt St. York, ON, the legal description of which is Pt Lt 1 S/S King St. Pl 216 as in S3150, MB280 and HC63557; Haldimand County, with the following terms:

Buyer: Philip Reynolds and Marie Reynolds

Purchase Price: $400,000

Deposit: $50,000

Property is being sold as is.

Appointment of Pastoral Charge Supervisors:

Rev. Grace Lee to Trinity, Oakville as PCS effective Oct. 9, 2024

Peggy Bartlett & Murray Barnet to Colborne Village UC Oct. 11, 2024

PCS needed:

Mount Pleasant UC – Minister on medical leave

Annual Reports Received

|  |  |
| --- | --- |
| None |  |
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Self Assessment Received:  
  
None

**MOTION**  by Shawn Bausch / Jane Capstick an item. that the Congregational Support Commission of Horseshoe Falls Regional Council approve the consent docket.  
  
**CARRIED**

**Collaborative Agreements**

None

**Community of Faith Profiles:**

Brantford, Fairview – Community of Faith Profile received. They are asking for recommendations for collaboration. Suggested Harmony and Mount Pleasant as the two closest communities of faith. No motion required at this time.

**Transitions**

Report received from Oakville Churches, they will continue to update this commission.

**Property**

Dunnville, Grace – Loan from Niagara Extension Council [Seeking Regional Council permission for loan from Extension Council.msg](https://unitedchurch.sharepoint.com/:u:/r/sites/HFCSC/MeetingLibrary/Seeking%20Regional%20Council%20permission%20for%20loan%20from%20Extension%20Council.msg?csf=1&web=1&e=BzFqLB)

Motion: \_\_Kate Young\_\_\_/\_\_Steve Lowden\_\_\_\_ that the Congregational support Commission of Horseshoe Falls Regional Council approve the loan application by Grace, Dunnville with the Niagara Extension council, in the amount of $67,890.40 with the following terms. Interest rate of 4% for a 60-month term to cover the costs of their elevator repair.

Motion **WITHDRAWN** - Copy of the loan application and agreement with Niagara Extension Council must be sent prior to approval.

(Approval for the Elevator Project was given 10/08/2024)

**Discussion regarding Extension Councils:**

* Communication to the Extension Councils regarding the region's role and requirements in property issues (ie property cannot be used as collateral).
* Plan to work with the Extension Councils (currently working with the Regional Executive).
* Ask Executive Minister, Mark Laird to define the roles of compliance with the extension councils concerning terms of loans, including mortgage against property.
* Additional education needed with the relationship between HFCSC and the extension councils' decisions.

**Other Business:**

* **Eden United, Mississauga**  [Re\_ Question re\_ Church Council Membership - Eden United Church .msg](https://unitedchurch.sharepoint.com/:u:/r/sites/HFCSC/MeetingLibrary/Re_%20Question%20re_%20Church%20Council%20Membership%20-%20Eden%20United%20Church%20.msg?csf=1&web=1&e=Ujkxnx)

Motion: Shawn Bausch/Karen Tobey that The Congregational Support Commission of Horseshoe Falls Regional Council agrees to the request of Eden United Church, Mississauga for Mary Funston, Adherent to serve as a council member on the Eden United Church Council for a three-year term.  
  
**CARRIED**

* **Trinity Beamsville**  [Trinity Beamsville Loan.pdf,](https://unitedchurch.sharepoint.com/:b:/r/sites/HFCSC/MeetingLibrary/Trinity%20Beamsville%20Loan.pdf?csf=1&web=1&e=qqpyxO) [Solar Panel loan.eml.msg,](https://unitedchurch.sharepoint.com/:u:/r/sites/HFCSC/MeetingLibrary/Solar%20Panel%20loan.eml.msg?csf=1&web=1&e=F9WReh) [Informed Energy Solutions inc.pdf,](https://unitedchurch.sharepoint.com/:b:/r/sites/HFCSC/MeetingLibrary/Informed%20Energy%20Solutions%20inc.pdf?csf=1&web=1&e=S3hNwZ) [Loan Agreement Trinity Beamsville.docx,](https://unitedchurch.sharepoint.com/:w:/r/sites/HFCSC/MeetingLibrary/Loan%20Agreement%20Trinity%20Beamsville.docx?d=w465831d309264b5da12038c39d237289&csf=1&web=1&e=Sx7GDX) [Extension Council Loan Package 240822.pdf](https://unitedchurch.sharepoint.com/:b:/r/sites/HFCSC/MeetingLibrary/Extension%20Council%20Loan%20Package%20240822.pdf?csf=1&web=1&e=U0gO5p)

**Motion**: Kate Young / Karen Tobey that the Congregational Support Commission of Horseshoe Falls Regional Council approves the loan in the amount of $21,413 from Niagara Extension Council to cover the cost of a new dishwasher and repairs to their solar panels.   
  
Motion **CARRIED** Jane Capstick **ABSTAINED**

* **Trinity Beamsville – Tech Grant**  
  MOTION by: Shawn Bausch / Kate Young that the congregational Support Commission of Horseshoe Falls Regional Council approve the Technology Grant application from Trinity, Beamsville for $1,500 and forward it to General Council.

MOTION **WITHDRAWN** as the congregation does not qualify due to excessive unrestricted funds.

**Executive Report:**

* Reflected on the last Regional Council meeting
* The importance of a Parliamentarian at a Regional Council meeting

**Staff Report:**

* Silver Spire has reached out to UPRC. Waiting for more information concerning property title issues.
* Could reach out to Harry Li

**Property Meeting Update:** (Karen, Kate, Shawn attended)

* 16 people participated
* Discussion on collaborative ministry support
* Ideas about use of funds for capital and property
* Tried to get ideas for use of funds rather than encouraging CoF to come up with ideas and apply to the region for funds

**Restricted Funds – Shawn Bausch**

* [Evaluating Access to Restricted Funds](https://unitedchurch.sharepoint.com/:b:/r/sites/HFCSC/MeetingLibrary/CSC.Evaluating%20Access%20to%20Restricted%20Funds.pdf?csf=1&web=1&e=FzPXhh)
* [CSC.Evaluating Access to Restricted Funds.pdf](https://unitedchurch.sharepoint.com/:b:/r/sites/HFCSC/Resources/CSC.Evaluating%20Access%20to%20Restricted%20Funds.pdf?csf=1&web=1&e=ksbssm)
* Mostly requests to access restricted funds come within the categories of Growth Initiatives, Post-Disbanding (Legacy Projects), Building Maintenance and Upgrades, and Operating Costs.

**Evaluating Access to Restricted Funds DRAFT - Shawn Bausch, Karen Tobey, Barb McGill, Jane Capstick**

* Is an addendum to the Evaluating Access to Restricted Funds document and share with the Executive. To be discussed further in January.
* [CSC.Evaluating Access to Restricted Funds.pdf](https://unitedchurch.sharepoint.com/:b:/r/sites/HFCSC/Resources/CSC.Evaluating%20Access%20to%20Restricted%20Funds.pdf?csf=1&web=1&e=ksbssm)
* Many thanks to the team who has put this document together.

**Thank you to Ann Harbridge**, Acting Congregational Support Minister for her work and contributions to the HFCSC during Lynne Allin’s sabbatical

**Succession Planning**, Jane Capstick and Shawn Bausch have offered to co-chair the HFCSC Commission in June 2025 when Chair, Adrianne Robertson’s term is over.

**Next Meeting:**  Dec. 10, 2024 at 10:00 am via Zoom

Territorial Acknowledgement: Jane Capstick

Worship by: Jane Capstick

**Accessing Restricted Funds Resource:**

[Evaluating Access to Restricted Funds](https://unitedchurch.sharepoint.com/:b:/r/sites/HFCSC/MeetingLibrary/CSC.Evaluating%20Access%20to%20Restricted%20Funds.pdf?csf=1&web=1&e=FzPXhh)

**Affirm Initiatives**

Section A Encourage communities of faith to make use of available resources, including the Affirm Network, to discuss issues of inclusion and diversity

Section B Encourage conversations with ecumenical and interfaith groups and community partners, especially with our full-communion partners regarding best practices

Section E Encourage communities of faith to engage in conversations about making safer spaces within the church and community for people of any sexual orientation or gender identity.

**Sample Motion:**

MOTION by Choose an item. / Choose an item. That the Congregational Support Commission of Horseshoe Falls Regional Council … .

Document for evaluating use of Restricted Funds

[CSC.Evaluating Access to Restricted Funds.pdf](https://unitedchurch.sharepoint.com/:b:/r/sites/HFCSC/Resources/CSC.Evaluating%20Access%20to%20Restricted%20Funds.pdf?csf=1&web=1&e=80hr7G)